

District Parent and Family Engagement Plan

District Name:	Bentonville
Coordinator Name:	Dr. Christie Jay
Plan Review/Revision Date:	10/1/2019
District Level Reviewer, Title	Director of Federal Programs

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Amanda	Byrd	Parent
Melanie	Kerr	Parent
Cara	Jones	Parent
Stephanie	Keys	Parent
Anne	Joly	Parent
Michelle	Reed	Parent

1: Jointly Developed Expectations and Objectives

(Describe/List the District expectations and objectives for parent and family engagement. Describe/List how parents will be involved in the development of the district parent and family engagement policy. Describe/List how parents will be involved in the development and review of the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans. Describe/List how the District will submit to the State comments from parents who deem the LEA Plan unsatisfactory.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

- Bentonville schools will involve parents in the development of the district parent and family engagement plan, the schoolwide program plan, and support and improvement plans . All plans will be submitted through the school improvement process, vetted at the district level, and posted on the website under state-required info
- Bentonville schools will establish expectations and objectives for meaningful involvement, reflecting the specific needs of students and families
- Bentonville schools will make the district parent and family engagement plan available to the families and the local community via parent events and the district web page
 - ✓ File with the Department of Education by August 1 [Indistar] (due August 1, 2020)
 - ✓ Place a copy on the district website by August 1
 - ✓ Place a parent-friendly summary/explanation of the parent and family engagement plan online and as a supplement to the student handbook
- Bentonville schools will involve parents and families in the decisions regarding how funds reserved for parent and family engagement are allotted for activities

- Bentonville schools will involve parents and families meaningfully in the evaluation, and update, at least annually, of the district parent and family engagement plan
- Bentonville schools will ensure adequate representation of parents and families of participating children in the process
- Bentonville Schools will incorporate the parent and family engagement plan into the schoolwide plan
- Bentonville Schools will submit to the State the comments from parents who deem the schoolwide plan unsatisfactory, if such comments exist

2: Building Staff Capacity through Training and Technical Assistance

(Describe/List how the district will provide support and technical assistance to all its Title I schools in planning and implementing effective parent and family engagement practices, inclusive of school parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement requirements. Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners. Include information about how the district and/or schools will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Bentonville Schools will provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. Christie Jay, Federal Programs Director

Bentonville Schools will assist in the development of parent engagement groups at each school. Christie Jay, Federal Programs Director.

Each school will designate a parent and family engagement facilitator/liaison to create and supervise events to build and maintain partnerships between the school district and families. Facilitators will be compensated with a stipend from Bentonville Schools.

Encourage the formation of partnerships between schools and local businesses that includes roles for parents.

Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.

Bentonville Schools will involve parents through an annual survey to improve school effectiveness. Christie Jay, Federal Programs Director

Bentonville Schools will approve reasonable and necessary expenses associated with parent and family engagement activities. Title I buildings will spend a minimum of 1% of their designated building funds for parent and family engagement activities.

In addition to required activities, all ESL teachers will have access to additional parent and family engagement funds to carry out targeted activities with families.

Bentonville Schools will provide any reasonable support for parent and family engagement at the request of participating Title I, Part A schools. Title I funded events will be tied to academic standards and informing parents about how they can assist their children to be successful in school. Christie Jay, Federal Programs Director

Each fall and spring, school improvement facilitators and parent and family engagement facilitators are invited to ACSIP Update meetings. The purpose of these meetings is to inform pertinent school personnel of changes in law that may affect their ACSIP school improvement plans and parent and family engagement planning. During the month of September two initial informational meetings were held and two follow-up meetings were held to ensure staff members were updated on the following items:

Ensure professional development requirements are met for teachers and administrators

- Provide coordination, technical assistance, and other support to schools in
 - ✓ jointly-developing school parent and family engagement plans
 - ✓ implementing effective parent and family involvement activities
 - ✓ jointly-developing school-parent compacts
- Train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in:
 - ✓ the value and utility of contributions of parents
 - ✓ how to reach out to, communicate with, and work with parents as equal partners
 - ✓ how to implement and coordinate parent programs
 - ✓ how to build ties between parents and the school
- (May include meaningful consultation with families and/or community)
- Provide training at least annually for volunteers
- Place a parent-friendly summary of the (district) parent and Family engagement plan as a supplement to the student handbook
 - ✓ Obtain signatures from each parent acknowledging receipt of the district handbook
- Ensure information is sent in a language and format parents and families can understand

3: Building Parent Capacity

(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents in helping their student's academic success. If applicable, describe how each discretionary item your district and parents chose will be implemented.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

The Bentonville School District understands the importance of involving families and the community as a whole in promoting higher student achievement and general goodwill within the district. We will strive to develop relationships and opportunities to cultivate meaningful family and community involvement that will be mutually beneficial to the school, families, and the community. In order to achieve this goal, the district will work to:

1. Involve families and the community in the development of the long range planning for the district. The district parent committee will meet monthly at least 3 times in the fall semester, and three times in the spring semester to discuss long range planning for the district. Agenda items will include; parent and family engagement policy, parent and family engagement plans, parent survey information and results, questions and suggestions, and supplemental resources available to parents and students.
2. Support schools and families in planning and implementation of effective parental involvement, which can include;

- Checking your child's folder, grades & attendance
- Staying in contact with your child's school through email or social media
- Encouraging your child to get involved in school activities
- Encouraging your child to be responsible and do their very best

3. Be involved in activities that support additional programs such as Head Start, HIPPI, Parents as Partners, Parents as Teachers, ABC, ABC for School Success, area PreK programs and student mentoring. Here is a link to our parent

page: <https://www.bentonvillek12.org/InTheKnow>

Here is a link to our childcare enrichment services:
<https://www.bentonvillek12.org/ChildcareEnrichmentServices>

4. Clearly Communicate standards, assessments, and curriculum alignment. Parents will be presented, at least once yearly, with the process and progress of the school improvement planning and implementation. Pertinent data will be shared with stakeholders, both in person and on our website.

5. Provide parents with the materials and training they need to be better able to help their child achieve. The district may use parent resource centers or other community based organizations to foster parental involvement and explain how parents can help improve their child's achievement with opportunities for literacy and technology training. Each campus will have a designated parent & family engagement liaison who will coordinate all activities in the building.

Here is a detailed list of those liaisons:

Apple Glen Courtney Mowery

Ardis Ann Amy Rengers

Bentonville High Lisa BakerWilliams

Bentonville West Michelle Rieff

Bright Field Middle Kristi Foster

Centerton Gamble Ms. Lonetree

Central ParkPaula Kaufmann

Cooper James Herndon

Creekside Stephanie Lane

Elm Tree Ammie Burrow

Fulbright Junior Bryan Appleton

Lincoln Junior Lisa Wheetly

Mary Mae Jones Anna Simmons & Pam Gaskin

Old High Kimberly Bishop

Osage Creek Lisa St. John

RE Baker Jane Cornell

Ruth Barker Marisa Snow

Thomas Jefferson Amanda Williams and Diana Berry

Washington Junior Marla York

Willowbrook Angie Stafford

6. Train district staff on how to implement parental involvement, with the assistance of parents, in ways to work and communicate with parents and to know how to implement parent involvement programs that will allow schools and families to work as partners. Parent & Family Engagement training will be offered at least twice over the course of the school year to staff members.

7. Keep parents, family and guardians, and the community informed about parental involvement opportunities, in a way they will understand. Enclosed in each building plan is a series of events and dates, allowing the parents to know at a glance when important family and parent engagement events are taking place.

8. Find ways to eliminate barriers that work to keep parents from being involved in their child's education. This may include providing transportation and child care to enable parents to participate, arranging meetings at a variety of times, and being creative with parent/teacher conferences.

9. Provide reasonable support for other parental involvement activities as parents may reasonably request.

The Bentonville School District also recognizes the importance of each school's commitment to parental involvement.

In addition to the nine commitments listed in the District Parental Involvement Policy, the District's Parental Involvement Plan shall be considered to also include the commitments from each of the school parental involvement plans.

To ensure the continued improvement of the district's parent & family engagement program, the district will conduct an annual review of its parental involvement policies to examine their effect on promoting higher student achievement. The review shall be done by a committee consisting of parents and other community members, certified and classified staff, and member(s) of the administration. In addition, a parent & family engagement survey will be sent to all parents who have indicated an email at registration. Survey results will be shared with leadership in each building and with the executive director team.

Parent, family, and/or guardians; the district is aware of the diversity within family structure and guardianship for our students. Bentonville Schools ensures that parents of children with disabilities and parents of English language learners will have equal access to parent & family engagement information.

At least 1% of Title I funds will be reserved for parent and family engagement events that occur in the district and

buildings. The Title I meeting will occur at the district level during the spring semester.

The district contact for parent & family engagement is Christie Jay, Federal Programs Director. She can be reached at

cjay@bentonvillek12.org or by phone at (479) 254-5026.

Direct parent communication tactics:

Annual Survey

Website: bentonvillek12.org

Principal Emails

Tuesday Folders

Parent Teacher Nights

Blackboard Emergency Texts, Phone Calls, Emails

Parent and Student Building Tours

Peachjar

District Parent Committee (Meets Quarterly)

Building Leadership Committees

Bentonville Schools Foundation Activities

Bentonville Schools Social Media Channels

Traditional Media Coverage

Legislative Building Tours

Superintendent's Speaking Engagements

Parent Teacher Conferences

Parent Teacher Organizations/Association

Bright Futures Campaigns (DEB Project, Sugar Creek Laundry, Keep it Clean)

4: Reservation and Evaluation

(Describe/List how the district will share with parents and family members the budget for parent and family engagement activities and programs and how parents and family members will be involved in providing input into how the funds are used. If the district does not receive a Title I, Part A allocation greater than \$500,000, then the district is not required to include a description of its Reservation of Funds. If a reservation is required, then a minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. Describe/List actions for how the annual evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents and family members will play.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Each Title I school in Bentonville will reserve at least 1% of their funding and will earmark this money to be spent exclusively on parent and family engagement. Bentonville Schools will:

- Reserve at least 1 percent of district allocation under Title I, Part A
 - ✓ Ensure a minimum of 90% of that 1% goes to schools, with priority given to high-need schools
- Ensure parents and families are involved in the decisions regarding how funds reserved for parent and family engagement are allotted for parental involvement activities
- Ensure the funded activities and strategies are consistent with the district parent and family engagement policy
- Conduct an annual evaluation identifying
 - ✓ barriers
 - ✓ needs
 - ✓ strategies
- Use the findings from the evaluation to design evidence-based strategies for more effective parental involvement
- Review and approve the plan for each school
- Review and update the district plan annually by August 1 (2020) or October 1 of 2019.

5: Coordination

(Describe/List how the district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families such as public preschool programs or organizations to help students transition to elementary, middle, high, and postsecondary schools or careers.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Bentonville Schools will recruit parents to serve on district ACSIP committee to develop the Title I Application. Christie Jay, Federal Programs Director

Bentonville Schools will recruit parents for a district Parent Advisory Committee (Committee will meet at least quarterly to review progress, review and edit plans and surveys, and give input and suggestions for change.

Bentonville Schools will involve parents through an annual survey to improve district effectiveness. The district survey will be sent during 2nd quarter and evaluated during the spring semester.

Bentonville Schools will:

- Coordinate and integrate programs and activities with other Federal, State, and local programs
- Conduct other activities, such as parent resource centers, that encourage and support parents

(See complete [Arkansas Guide for District Parent and Family Engagement Plan for references](#))

ADE Reviewer Responses:

Sections	Changes Required	Federal Compliance	State Compliance	Comments	Date of Feedback
Section 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Section 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Section 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Section 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Section 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		